

**EOI invited for Empanelment of Training Agency and Assessment Agency for -
Recognition of Prior Learning(RPL) of Skill under the Scheme
“Swami Vivekanand Yuva Kaushal Setu “**

REF:-

Date:-

Last date of submitting EOI - 15 Days from the day of publishing of Advertisement.

Chhattisgarh Swami Vivekanand Technical University (CSVТУ) envisages to empanel Agency for Orientation and Assessment of skilled work force under the Scheme “Swami Vivekanand Yuva Kaushal Setu – Recognition of Prior Learning (RPL)”

The State of Chhattisgarh is abundant in human resource to cater skilled manpower demand in various sectors. The youth of Chhattisgarh are skilled and aspires to join various sector but knowledge and skill has not been recognised yet.

Chhattisgarh Swami Vivekanand Technical University (CSVТУ) through this advertisement intends to inform the potential training agencies and Assessment agency, about the detailed Scheme “Swami Vivekanand Yuva Kaushal Setu – Recognition of Prior Learning (RPL) on its Web Portal: www.svyks.in, www.csvtu.ac.in

For any query email us on- svyksetu@gmail.com or Contact between: 11.00 AM to 4.00 pm on +91-9893588733.

The proposal may be submitted to the -

Project Head,
Swami Vivekanand Yuva Kaushal Setu
CSVТУ old Campus, North Park Avenue,
Sector 8, Bhilai, Chhattisgarh-490009

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EOI Document

1. MAJOR PRIORITIES & OBJECTIVES OF THE PROJECT

- 1.1. The major priority of project “Swami Vivekanand Yuva Kaushal Setu” is to bridging the gaps between essential needs of an individual to earn livelihood with dignity and to fill demand of appropriate workforce in the country. It is also intended to increase access to ways for recognition of prior learning. Many times an individual is forced to go through an organization or system in order to avail recognition of their skill; on the other hand Chhattisgarh is the first state which gives right to skill to the youth, extensively RPL is an inseparable part of skill development chain. Skill Certification will enable a large number of Chhattisgarh youth to take up industry-relevant skill certification that will help them in securing a better livelihood. Individuals with prior learning experience or skills will be assessed and certified under the Recognition of Prior Learning (RPL) Scheme. RPL mainly focuses on the individuals engaged in unregulated sectors. Thus the desired approach in recognition of prior learning will be flexible, easy accessible and scalable, while continuing to be precise and effective.
- 1.2. **Objectives of “Swami Vivekanand Yuva Kaushal Setu” - Recognition of prior learning (RPL) of workforce in informal education system are:-**
 - 1.2.1. To build up a self-sustained model to give individuals an option to progress through education and training and gain recognition of their prior learning and experiences.
 - 1.2.2. To align the competencies of the un-regulated workforce of the country to the standardized National Skills Qualification Framework (NSQF),
 - 1.2.3. To enhance the career/employability opportunities of an individual as well as provide alternative routes to higher education.
 - 1.2.4. To provide opportunities for reducing inequalities based on privileging certain forms of knowledge over others.
 - 1.2.5. Make efforts to raise funds for project through other sources like donations, CSR fund etc.
- 1.3. RPL shall be undertaken by Training Agency (TAs) and Direct Training & Testing Centers (DTTCs) through any of the three project types specified in this guidelines document. Assessment of Skills acquired by candidate will be carried by Assessment agency through Assessors.
- 1.4. Any revisions made to these Guidelines will be uploaded on the official website of SVYKS, www.svyks.in. All stakeholders are advised to regularly check for update/ amendments / changes, if any.

2. THE 5-STEP RPL PROCESS

2.1. All RPL candidates shall undergo the same 5-step RPL process (i. Mobilisation, ii. Counseling and Pre-Screening, iii. Orientation, iv. Final Assessment and v. Certification).

STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Mobilisation	Counselling & Pre-Screening	Orientation	Final Assessment	Certification

3. PROJECT TYPES

3.1. The SVYKS shall implement RPL through any of the three project types mentioned in Table. The project types differ according to their target group.

3.1.1. The 3 RPL Project Types

S.No	Project	Target Group	5-Step RPL Process
1	RPL Camps	RPL in a location where workers of a particular sector are consolidated (such as Industrial and Traditional Clusters)	STEP 1: Mobilisation STEP 2: Pre-Screening and Counselling STEP 3: Orientation STEP 4: Final Assessment STEP 5: Certification (STEPS 2-5 to take place at a temporary RPL Camp set up by TTC within the cluster)
2	Employer's Premises	RPL on-site at an employer's premises	STEP 1: Mobilisation STEP 2: Pre-Screening and Counselling STEP 3: Orientation STEP 4: Final Assessment STEP 5: Certification (Steps 1-5 to take place within employer's premises)
3	RPL Centres	RPL at designated centres for geographically scattered workers who need to be mobilised	STEP 1: Mobilisation STEP 2: Pre-Screening and Counselling STEP 3: Orientation STEP 4: Final Assessment

			<p>STEP 5: Certification (Steps 2-5 to take at a designated RPL Centre within the mobilising zone)</p>
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4. COURSES (MODULE) DETAILS:

- 4.1. For Swami Vivekanand Yuva Kaushal Setu Programme the courses (modules) will be developed by expert team constituted by empanelling sector experts attached with PMU as per the need & requirement of the region and also courses (modules) available with National Qualification Registers (NQR), National Skill Qualification framework – Qualification pack (NSQF- QP), DGT or from appropriate body will be taken for Programme. PMU will propose any new Course (module), syllabus, duration and fee to Apex Committee. After approval of Apex committee the courses (modules) will be published / advertised in SVYKS portal.
- 4.2. For TTCs list of Minimum required tools, Lab, Infrastructure and other standards will be uploaded in website.

5. FUNDS FOR THE SVYKS PROJECT:

- 5.1. RPL fees collected from Capable Candidate specified for desired course for RPL Certification.
- 5.2. SVYKS will mobilise funds for RPL from various CSR funds, Government and no-government funding and donations. These funds will spend on RPL of under privileged candidates preferably via Training Agencies. For these candidates Training agencies/TTCs cannot charge any RPL fees or as per direction of SVYKS.
- 5.3. As per project specific requirement funds can also be given to DTTC.

6. TRAINING AGENCY (TA) & Direct TRAINING CUM TESTING CENTERS (DTTC)

- 6.1. Training Agency (TA) & Direct Training cum Testing Centers (DTTC) are agencies who will conduct orientation training through Training cum Testing centres (TTC). The Training & testing centres will also act as guidance cum counselling centers.
- 6.2. For multiple centers under one umbrella, registration as TA will be preferred so that TA will later propose for multiple TTCs under them.
- 6.3. Direct Training cum Testing Centres (DTTC):
For organisations/Institutes who wish for a single Training cum Testing centers (TTC) a Direct TTC option is provided for registration of single DTTC. In this option they cannot propose more than one center on single application. These Direct TTCs are allowed to propose only project type 3 RPL center.
- 6.4. TAs, DTTCs will be registered and affiliated by SVYKS. A special focus will be given to develop TTCs in remote and inaccessible areas. All TAs and DTTCs will be affiliated by SVYKS after verification of documents and satisfactory onsite inspection of the proposed TTC.
- 6.5. TTCs will help in Identify Potential area, Industrial/Traditional clusters to set up to conduct training and testing, Mobilising potential candidates, Counselling and pre-screening and Orientation training to candidate.

- 6.6. TTCs should be easily accessible, equipped with Tools & equipment's required for orientation training and assessment of candidates.
- 6.7. TTCs to assist in mobilising potential candidates and invite potential candidates to the designated Centres in the area.
- 6.8. All TTCs should have trainers having SVYKS certified Training of Trainers certificate.
- 6.9. All TA/DTTC will be required to submit a Course Handout/ Presentation for each course/ module they applied for affiliation. This Course Handout/ Presentation can be submitted after TTC approval and before allotment of batches for the first time in any particular course/module.
- 6.10. Submitted Course Handout/ Presentation of each course/module by any TA/DTTC will not be considered under copyright property to respective TA/DTTC and can be used by any party / stakeholder of the project for any educational purpose in this or any other project.
- 6.11. Exams will be conducted at TTCs, by expert Assessors.
- 6.12. Training agency (TA) is allowed to register more than one center (TTC) and will implement any or all of three project types of RPL 1, 2 and 3 i.e. RPL camp, RPL at Employer's premises and RPL center. However small agencies are allowed to register only one Direct center (Direct-TTC) and will implement project type 3 - RPL center. They need fresh registration for every new TTC.
- 6.13. Training and testing Agency (TA) - The parent organisation can add upto maximum of 100 TTC under its umbrella. Thereafter the parent organisation shall have to make a fresh registration with appropriate affiliation fee as mentioned in Annexure A of SVYKS Guidelines.
- 6.14. Direct Training cum testing center (Direct-TTC)- The parent organisation can add only one TTC under its umbrella. Thereafter the parent organisation shall have to make a fresh registration with appropriate registration fee as mentioned in Annexure A of SVYKS Guidelines

7. AFFILIATION OF TA AND DIRECT TTC

This process will be implemented in 2 steps -

7.1. Step 1

7.1.1. Application for TA/Direct TTC and document verification

7.1.2. After successful empanelment and affiliation of TA, the TA will be allowed to propose one or more TTC (maximum upto to 100 TTC) under its umbrella of any RPL project type.

7.1.3. DTTC will be given a provisional affiliation and given **3 months** from the date of provisional affiliation for proposing one single TTC as project type 3 - RPL center only. If DTTC is fails to propose single TTC in given time its provisional affiliation will be cancel and it required fresh DTTC organisation Affiliation application filing.

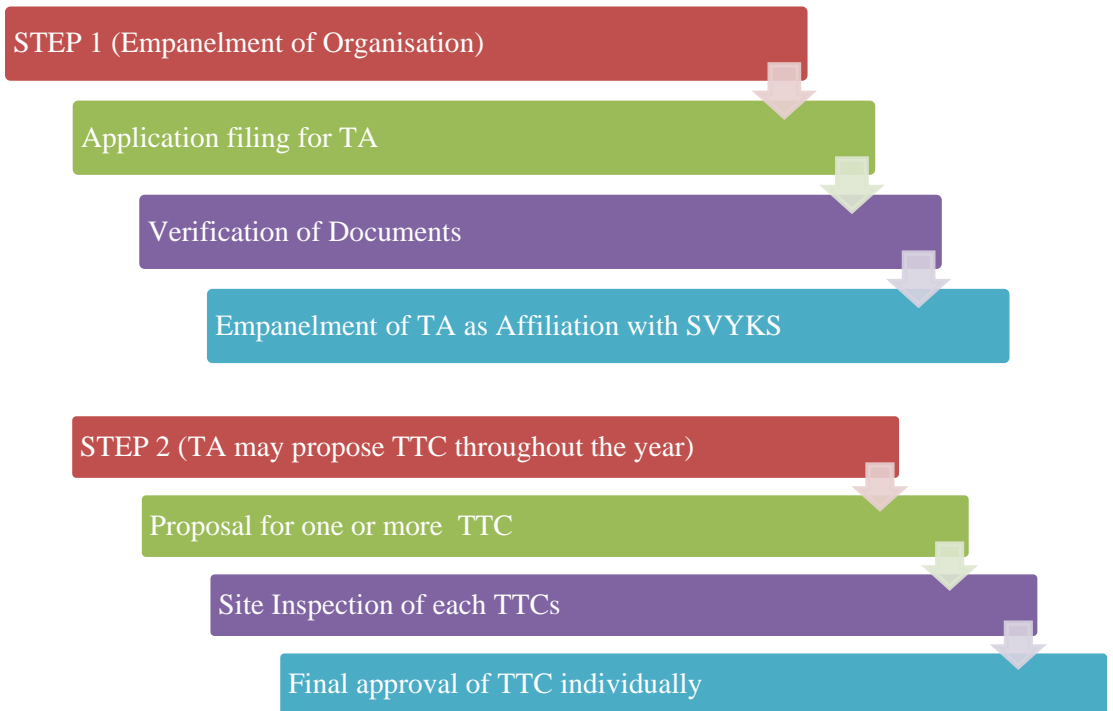
7.2. **Step 2-** Application for TTC/DTTC center Affiliation

7.2.1. In this EOI all Parent Organisation are advice to file application for Step 1 first, then main agencies who successfully qualify will be given 3 months for proposing TTC

7.2.2. After Successful completion of step 1 all parent organization are required to propose TTC under its umbrella. This Process further followed by proposed site inspection before final approval.

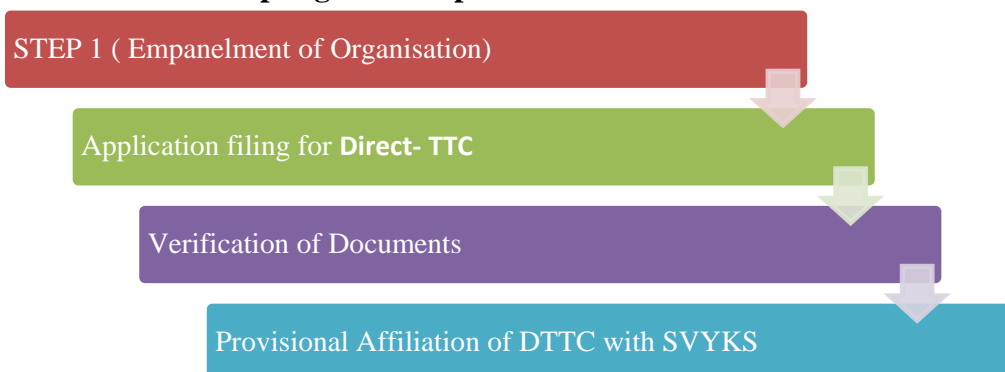
7.3. Registration process of TA

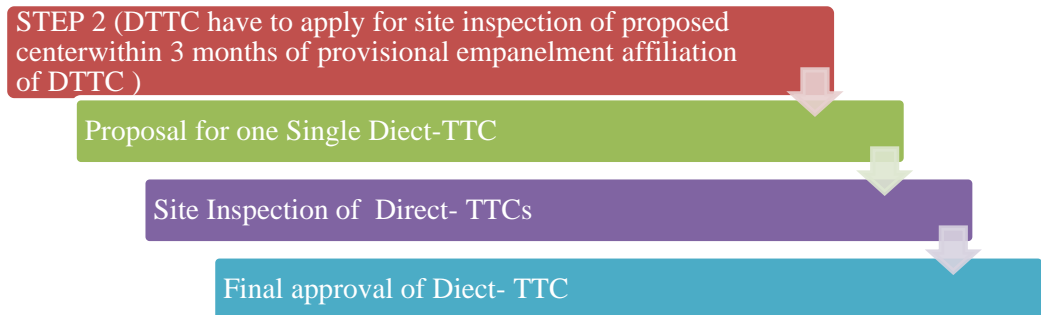
7.3.1. There are two step registration process is followed:



7.4. Registration process of Direct- TTC

7.4.1. There are two step registration process is followed:





8. PROCESS OF EMPANELMENT OF TAS, AND DIRECT TTC-

8.1. The Training agency (TA) and Direct-TTC parent organization has to file application to setup any Training cum Testing enters (TTC). The Training and testing agency (TA) and Direct-TTC has to complete the Application Registration Process as explained below.

8.1.1. Step 1- Application for Organisation Empanelment-

- 8.1.1.1. Filing Application for empanelment.
- 8.1.1.2. Document verification.
- 8.1.1.3. After successful verification Empanelment of TA and Direct-TTC.
- 8.1.1.4. The parent organization desirous of seeking accreditation for its TTC has to register by downloading application form (annexure B-1 for TA and B-2 for single direct TTC), Forms are attached with this document and also available at the link of which shall be made available on SVYKS website (www.svyks.in) on or before last date of EOI submission.
- 8.1.1.5. Outer Envelope of Application shall be mention Application for TA or direct TTC (whichever is applicable) under SVSKY and name, full address, contact number, e mail id of applicant agency.
- 8.1.1.6. Application shall be submitted on or before last date of EOI submission to

Project Head,

“Swami Vivekanand Yuva Kaushal Setu”

“Chhattisgarh Swami Vivekanand Technical University”

Old campus, North park Avenue, Sector 8, Bhilai, Chhattisgarh

8.1.2. In the EOI Application, the parent organization shall provide the following data in the application with relevant proofs:

- 8.1.2.1. Background of the parent organization
- 8.1.2.2. Certificate of its Incorporation/Registration (from the Registrar of firms/companies/society/trust/cooperative society, whichever is applicable)
- 8.1.2.3. Permanent Account Number (PAN) of the Parent organization
- 8.1.2.4. Turnover and net worth of the organization during the last two years along with proofs such as Audited Profit & Loss (P&L) statements and balance sheets

8.1.2.5. E-mail and mobile number of authorized person at the parent organization.

8.1.2.6. Application Fees Should be Submitted as given below

8.1.2.6.1. **Training Agency (TA)Affiliation charges:**

8.1.2.6.1.1. Application charges and Center Affiliation charges will be taken from all training agency (TA).

8.1.2.6.1.2. All mentioned charges are non-refundable.

Training Agency (TA)Affiliation charges.

S.No.	Particulars	Amount	Remark
1	Application fees	INR 5,00,000/-	(One time at the time of TA registration). After successful registration TA can propose up to 100 Training and testing Center (TTC) in any RPL project type 1, 2 and 3.
2	Processing Fees Per TTC	NIL	
3	Inspection fees pre TTC (Per TTC)	INR 3,000/- per Sector	Payable at the time of TTC application

8.1.2.6.2. **Single Direct Training cum Testing (DTTC) Affiliation charges:**

8.1.2.6.2.1. All mentioned charges are non-refundable.

S.No.	Particulars	Amount	Remark
1	Application fees	INR 10,000/-	(One time for TTC registration). Direct TTC can only propose RPL project type 3.
2	Processing Fees Per TTC	NIL	
3	Inspection fees of DTTC	INR 5,000/- per Sector	Payable at the time of filling of DTTC (RPL Center) application.

8.1.2.7. Note: -

8.1.2.7.1. Government institutes/agency will be relaxed for Application, processing and Inspection fees for the courses.

8.1.2.7.2. For institutes affiliated/recognized with Govt. Agency & University will be relaxed for Inspection fees for the courses it has affiliated/recognized.

8.1.2.8. If DD. **Demand Draft: DD should be-**

8.1.2.8.1. In the name of - "Swami Vivekanand Yuva Kaushal Setu"

Payable at – Bhilai

Amount – as applicable from above chart

- 8.1.2.9. Note: All the relevant documents should be self-attested by the authorized person of the parent organization.
- 8.1.3. In Step 1 a one-time Application Fee for TA/Direct TTC shall be charged from the parent organization, for which an online payment/or other option shall be provided.
- 8.1.4. On successful Submission of EOI with respect to the above mentioned documents and on receipt of the Application fee.
- 8.1.5. The above Application Registration Number shall be used by the parent organization to feed information related to its TTCs to apply for Centre Affiliation.
- 8.1.6. After successful empanelment and affiliation of TA, it will be allow proposing one or more TTC maximum upto to 100 TTC under its umbrella of any RPL project type.
- 8.1.7. DTTC will be given a provisional affiliation and given **3 months** from the date of provisional affiliation for proposing one single TTC as project type 3 - RPL center only. If DTTC is fails to propose single TTC in given time its provisional affiliation will be cancel and it required fresh DTTC organisation Affiliation application filing.

8.2. STEP 2-

Affiliation of Training cum Testing Centre's (TTC)

- 8.2.1. Centre Accreditation is a quality assurance process, under which required parameters of TTCs are evaluated. It is of key importance to ensure that the candidates are provided quality certification, thereby creating the requirement to have a well-defined validation process of the TTCs, creating the need of Centre Accreditation. Accreditation focuses on learning and self-development, and encourages the TTC to pursue continual excellence. The process involves a combined mechanism of self-evaluation by the TTCs and an external evaluation by the SVYKS's Inspection Team, hereafter referred to as 'Inspection Team', to determine if the prescribed qualitative standards are met by the TTC.
- 8.2.2. Accreditation Standards
- 8.2.2.1. The Accreditation Standards inspected are related to the operations and services offered by the TTC/DTTC to its candidates for RPL.
- 8.2.2.2. The Accreditation Standards applicable to a TTC is a combination of certain parameters and standards. The standards are the indicators to be adhered to. It is necessary that a TTC complies with all the affiliation Standards become an accredited TTC.
- 8.2.2.3. The following are the illustrative Affiliation Standards :-**
- 8.2.2.3.1. Infrastructure: This captures the details of infrastructure, including classroom and laboratories, required for conducting the orientation training of RPL candidate and test for the specific courses (job roles) as per requirement.

- 8.2.2.3.2. Training of Trainers (ToT): This is one of the significant parameters that require that the trainers are trained and certified as per the requirements laid down by the Guideline.
- 8.2.2.3.3. Note: TTCs/DTTs are advised to comply with all the standards during affiliation; however, a maximum of two months shall be granted to them to comply with point (a) and (b). Conditional Affiliation may be granted to a TTC/DTTC if it is not complying with points (b) during accreditation; however, the TTC/DTTs shall ensure to meet the compliance as per the time period mentioned above.

8.3. Centre Affiliation Process

- 8.3.1. To become an affiliated Centre, a TA/DTTC is expected to go through the following steps,
- 8.3.2. Filing Application for affiliation of TTC under TA (Annexure B -1.1) and Center under DTTC (Annexure B -2.1)
- 8.3.3. Review of the Affiliation Request by the Inspection Team, which may assign it either of the following status:
- 8.3.4. Deemed Ready, or
- 8.3.5. Deemed Not Ready - opportunity to complete/correct the deficiencies
- 8.3.6. On-site Inspection of the TTC by the Inspection Team
- 8.3.7. Final Recommendation by the Inspection Team
- 8.3.8. Final review and decision by PMU

9. ASSESSMENT AGENCY:-

- 9.1. Assessment Agency will be empanelled by PMU to assess competency of candidates at given testing centers. All Assessment Agency needs to deploy qualified assessors. All assessors should have SVYKS Training of Assessor (ToA) certification. Preparation of question paper, assessment, result uploading will be carried by Assessing Agency.

9.2. Submission of Application / Proposal

- 9.2.1. Applications duly filled in along with requisite Application fee and Affiliation Fees should be submitted to SVYKS-AA Application form (Annexure B.3) on or before last date of EOI submission.
- 9.2.2. Outer Envelope of Application shall be mention Application for Assessment Agency under SVSKY and name, full address, contact number, e mail id of applicant agency.
- 9.2.3. Application shall be submitted on or before last date of EOI submission to.

Project Head,
Swami Vivekanand Yuva Kaushal Setu”
“Chhattisgarh Swami Vivekanand Technical University”
Old campus, North park Avenue, Sector 8, Bhilai, Chhattisgarh

9.2.4. Assessment Agency Affiliation charges:

9.2.4.1. Assessment Agency shall pay non-refundable affiliation charges of INR 25,000/- at the time of filing of application. This application and Affiliation fees are non-refundable.

9.2.4.2. Incremental cost per sector shall be levied as per table mentioned below:-

S.NO.	Fee Description	Fees (Amount)	Remark
1	Application Fee	INR 25,000/-	Non-refundable fees at the time of filing Application
2	Affiliation Fees Per Sector	INR 10,000/-	If any AA want to affiliate for one or more Sectors
	Affiliation Fees for all Sector	INR 2,00,000/-	If any AA want to affiliate for all Sector

9.2.4.3. **In case of Demand Draft: DD should be-**

9.2.4.3.1. In the name of - “Swami Vivekanand Yuva Kaushal Setu”

Payable at – Bhilai

Amount - As applicable from above chart

9.2.4.4. Note:- All the documents supporting eligibility norms shall be self-attested and submitted with the application.

9.2.5. Eligibility Criteria

9.2.5.1. Should be a registered origination/ entity.

9.2.5.2. Should have experience in assessment of candidate.

9.2.5.3. The Organization applying for Accreditation as Assessment Body should have a competent content team to develop assessment. This team must have basic knowledge of developing NSQF level based assessment.

9.2.5.4. The Organization, applying for accreditation as Assessment agency, should be able to carry-out the entire assessment process independently along with their empanelled assessors and are not in any circumstances allowed to outsource it to any third party.

9.2.5.5. Application is to be submitted by filling the Application form (refer to Annexure B-3)

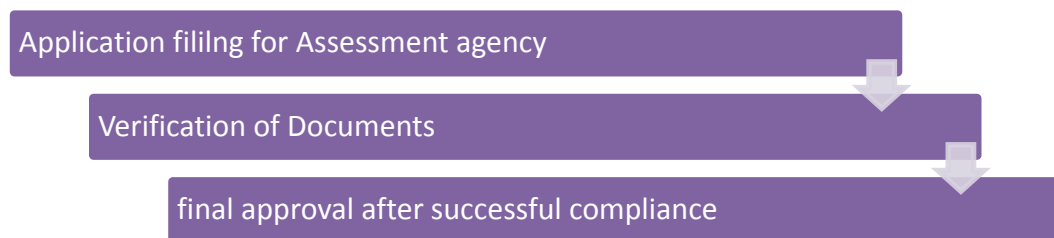
9.2.6. In the EOI Application, the parent organization shall provide the following data in the application with relevant proofs:

9.2.6.1. Certificate of its Incorporation/Registration (from the Registrar of firms/companies/society/trust/cooperative society, whichever is applicable)

9.2.6.2. Permanent Account Number (PAN) of the Parent organization

- 9.2.6.3. Turnover and net worth of the organization during the last two years along with proofs such as Audited Profit & Loss (P&L) statements and balance sheets
- 9.2.6.4. E-mail and mobile number of authorized person at the parent organization.
- 9.2.6.5. Application Fees.

9.2.7. Registration process of Assessment Agency



10. DEADLINE FOR SUBMISSION OF EOI

- 10.1. The proposals must be received by The Project Head, SVYKS at the address

Project Head,
Swami Vivekanand Yuva Kaushal Setu”
“Chhattisgarh Swami Vivekanand Technical University”
Old campus, North park Avenue, Sector 8, Bhilai, Chhattisgarh

not later than the 15 days from the date of advertisement of this EOI. In the event of the specified date for the submission of EOI being declared a holiday for SVYKS, the EOI will be received up to the appointed time on the next working day.

- 10.2. Project Head, SVYKS may, at his discretion extend the deadline for submission of proposals, in which case all rights and obligations of the VC, CSVTU and applicants previously subject to the deadline will thereafter be subject to the deadline as extended.
- 10.3. Any proposal received by SVYKS after the deadline for submission of proposals will be rejected and/or returned unopened to the applicant.
- 10.4. SVYKS, Bhilai will not be responsible for any postal delay, non-receipt of proposal in due date and time for whatsoever reason.

11. SELECTION AND AFFILIATION:

- 11.1. A agency/ entity will not affiliate for both ie TA/DTTC and Assessment Agency (AA). Any agency will only work as TA/DTTC or AA under SVYKS.

- 11.2. **TA / DTTC-** All EOI received on or before last date of closing the bid are scrutinised and all document will be checked. The organizations having successfully clear step one of the processes will award empanelment of TA and provisional affiliation of DTTC on first cum first serve basis. However on the basis of SVYKS requirements TA/ DTTC may be affiliated if the area and sectors of high priority is not covered by any TA/DTTC.

11.2.1. After successful empanelment and affiliation of TA, an **Application Registration Number** and password will be sent to the e-mail address of the authorized person mentioned in the registration process. it will be allow proposing one or more TTC maximum upto to 100 TTC under its umbrella throughout the year for any RPL project type.

11.2.2. DTTC will be provide a provisional affiliation and given **3 months** from the date of provisional affiliation for proposing single DTTC as project type 3 -RPL center only. If DTTC is fails to propose single center in given time its provisional affiliation will be cancel and it required fresh Affiliation application filing.

11.3. **Assessment Agency (AA)**- All EOI received on or before last date of closing the bid are scrutinised and all document will be checked. The organizations having successfully clear step one of the processes will award empanelment of AA on first cum first serve basis. However on the basis of SVYKS requirements AA may be affiliated if the area and sectors of high priority is not covered by any AA. An **Application Registration Number** and password will be sent to the e-mail address of the authorized person mentioned in the registration process.

12. Application and other forms, format are attached as annexure with this documents.

12.1. Portal address:- www.svyks.in

12.2. Email ID – svyksetu@gmail.com

12.3. Address for communication and Applying forms

Head,

“Swami Vivekanand Yuva Kaushal Setu”

“Chhattisgarh Swami Vivekanand Technical University”

Old campus, North park Avenue, Sector 8, Bhilai, Chhattisgarh

13. CORRUPT OR FRAUDULENT PRACTISES

13.1. The SVYKS will reject a proposal if it determines that the applicant organization has engaged in corrupt or fraudulent practices while participating in the selection process.

13.2. The applying Organization shouldn't be black listed anywhere in India for whatsoever reason and for project of any type & nature.

13.3. Providing the false information at any stage will lead to rejection of proposal.

14. DISPUTE REDRESSAL AND POWER OF AMENDING THE RFP DOCUMENT

In the event of any dispute or difference arising regarding EOI document or any special condition of the document, the same will be referred to VC, CSVTU for final decision and will be binding to all. VC shall also have the power to amend any clause of the document before opening of the proposals and the same shall be notified to publically via official website and leading News Papers.

SWAMI VIVEKANAND YUVA KAUSHAL SETU (SVYKS)**Form 1 - Affiliation form for Training Agency (TA)****A. General Profile**

1 Proposed Name of TA : _____

2 Type of Parent Organization (Tick which is applicable)

Govt. Private

Other (specify) _____

3 Name of "Parent Organization" (PO) : _____

4 Registration No. of PO : _____

5 Registering Authority of PO : _____

6 Registration Date of PO : _____

7 Full Address of Parent Organization : _____

City : _____ District : _____ Pin Code : _____

8 Contact No. 1. _____ 2. _____

9 Email Id : _____

10 Web site : _____

(Attach Proof of Registration of Parent Organization & all declared information)

11 Affiliated with any Govt University/Agency? Yes No

12 If Yes please specify Name of University/Agency : _____

13 Type of Institute / Center

Tech. College Non Tech. College

Scheme VTP/TP

Other _____

(Attach Proof of Affiliation)

B. Contact Person

1 Head of Organization : _____

2 Contact No. 1. _____ 2. _____

3 Whatsapp No. : _____

4 Email Id : _____

5 Name of TA Head : _____

6 Whatsapp No. : _____

7 Email Id : _____

(Attach a self signed letter on letter head from Head of the Organization as proof)

C. Financial Profile

- 1 PAN No. (If yes mention no.) : _____
- 2 GSTN (If yes mention no.) : _____
- 3 80G (If yes mention no.) : _____
- 4 TAN No. (If yes mention no.) : _____
- 5 12A (If yes mention no.) : _____
- 6 Other (Please specify) : _____
- 7 Combined Turnover of Financial year 2016-17, 2017-18 (In Rupees) : _____
- 8 Whether file ITR Yes No

(Attach Proof for all declared information, PAN, TAN, GSTN, Audit Reports, Copy of ITR etc.)

D. Application fee Details

- 1 DD NEFT RTGS IMPS
- 2 DD No./NEFT/RTGS/IMPS Transaction No. : _____
- 3 Date of Payment : _____
- 4 Issuing Bank : _____
- 5 Amount : _____

(Attach Proof for above mentioned payment details with appropriate transaction proof)

Note: TA is required to furnish & submit Form1.1 - Registration Form for TTC under TA

Declaration: I solemnly declare that above mentioned all information are true to my knowledge and belief.

Date :

Name & Signature of Head of the
Organization with Seal & date

SWAMI VIVEKANAND YUVA KAUSHAL SETU (SVYKS)**Form 1.1 - Affiliation form for TTC under Training Agency****A. TTC Registration Details**

1 Proposed TTC Name : _____

2 Registered TA Name : _____

3 TA Reg. No. : _____

4 Type of RPL

 RPL Centre Employer Premises RPL Camp

5 TTC Address : _____

City : _____ District : _____ Pin Code : _____

6 Applied for Sector & Modules (Furnish this detail in **table 1** given with this form)

7 Total Area of Centre (in sqft.) : _____

8 Details of TTC Head (Attach authority letter from head of organization/TA head)

9 Head of TTC : _____

10 Contact No. 1. _____ 2. _____

11 Whatsapp No. : _____

12 Email Id : _____

13 Tick all which are available -

 Number of Theory Classroom

(Attach photographs for each classroom)

 Number of Labs

(Attach photographs for each lab)

 Availability of Trainers (Yes/No)(Refer **Table 2**, given with this form) Washroom for Men & Women (Yes/No)

(Attach photographs)

 Office Setup (Yes/No)

(Attach photographs)

 Course Material / Library (Yes/No)

(Attach photographs)

 First Aid (Yes/No)

(Attach photographs)

 Projector (Yes/No)

(Attach photographs)

 Tools & Equipment (Yes/No)

(Attach photographs)

 Parking(Yes/No)

(Attach photographs)

 Fire Extinguisher (Yes/No)

(Attach photographs)

 Internet (Yes/No)

(Attach Latest Bill)

 Electricity (Yes/No)

(Attach Latest Bill)

 Others _____14 Whether Rented Own (Attach rent agreement/ownership document))

Note : 1. Use Copies of this form to Apply for Multiple Centers.

2. Attach proof for declared information (wherever is required).

3. Attach List of tools & equipment (course wise).

4. If applying for RPL Employer Premises than attach concern letter from employer for conducting RPL at their premises.

5. Attach at least 2 Photographs of center's front elevation with flex/Sign Board of TTC.

B. Inspection fee Details

- 1 DD NEFT RTGS IMPS
- 2 DD No./NEFT/RTGS/IMPS Transaction No. : _____
- 3 Date of Payment : _____
- 4 Issuing Bank : _____
- 5 Amount : _____

(Attach Proof for above mentioned payment details with appropriate transaction proof)

Declaration: I solemnly declare that above mentioned all information are true to my knowledge and belief

Date :

Name & Signature of Head of the
Organization with Seal & date

SWAMI VIVEKANAND YUVA KAUSHAL SETU (SVYKS)**Form 2 - Affiliation form for Direct Training cum Testing Center (DTTC)****A. General Profile**

- 1 Proposed Name of DTTC : _____
- 2 Type of Parent Organization (Tick which is applicable)
- Govt. Private
- Other (specify) _____
- 3 Name of "Parent Organization" (PO) : _____
- 4 Registration No. of PO : _____
- 5 Registering Authority of PO : _____
- 6 Registration Date of PO : _____
- 7 Full Address of Parent Organization : _____

City : _____ District : _____ Pin Code : _____

- 8 Contact No. 1. _____ 2. _____
- 9 Email Id : _____
- 10 Web site : _____

(Attach Proof of Registration of Parent Organization & all declared information)

- 11 Affiliated with any Govt University/Agency ? Yes No
- 12 If Yes please specify Name of University/Agency : _____

- 13 Type of Institute / Center
- Tech. College Non Tech. College
- Scheme VTP/TP
- Other _____

(Attach Proof of Affiliation)

B. Contact Person

- 1 Head of Organization : _____
- 2 Contact No. 1. _____ 2. _____
- 3 Whatsapp No. : _____
- 4 Email Id : _____
- 5 Name of DTTC Head : _____
- 6 Whatsapp No. : _____
- 7 Email Id : _____

(Attach a self signed letter on letter head from Head of the Organization as proof)

C. Financial Profile

- 1 PAN No. (If yes mention no.) : _____
- 2 GSTN (If yes mention no.) : _____
- 3 80G (If yes mention no.) : _____
- 4 TAN No. (If yes mention no.) : _____
- 5 12A (If yes mention no.) : _____
- 6 Other (Please specify) : _____
- 7 Combined Turnover of Financial year 2016-17, 2017-18 (In Rupees) : _____
- 8 Whether file ITR Yes No

(Attach Proof for all declared information, PAN, TAN, GSTN, Audit Reports, Copy of ITR etc.)

D. Application fee Details

- 1 DD NEFT RTGS IMPS
- 2 DD No./NEFT/RTGS/IMPS Transaction No. : _____
- 3 Date of Payment : _____
- 4 Issuing Bank : _____
- 5 Amount : _____

(Attach Proof for above mentioned payment details with appropriate transaction proof)

Note: DTTC is required to furnish & submit Form 2.1 - Affiliation Form for RPL Center within 3 months of provisional affiliation of DTTC.

Declaration: I solemnly declare that above mentioned all information are true to my knowledge and belief.

Date :

Name & Signature of Head of the
Organization with Seal & date

SWAMI VIVEKANAND YUVA KAUSHAL SETU (SVYKS)**Form 2.1 - Affiliation form for RPL Center under DTTC****A. DTTC Registration Details**

1 Proposed DTTC Name : _____

2 Provisional DTTC Reg. No. : _____

3 Type of RPL

 RPL Centre4 DTTC Address : _____

City : _____ District : _____ Pin Code : _____

5 Applied for Sector & Modules (Furnish this detail in **table 1** given with this form)

6 Total Area of Centre (in sqft.) : _____

7 Details of DTTC Head (Attach authority letter from head of organization)

8 Head of DTTC : _____

9 Contact No. 1. _____ 2. _____

10 Whatsapp No. : _____

11 Email Id : _____

12 Tick all which are available -

- | | | |
|---|--|---|
| <input type="checkbox"/> Number of Theory Classroom | | (Attach photographs for each classroom) |
| <input type="checkbox"/> Number of Labs | | (Attach photographs for each lab) |
| <input type="checkbox"/> Availability of Trainers (Yes/No) | | (Refer Table 2 , given with this form) |
| <input type="checkbox"/> Washroom for Men & Women (Yes/No) | | (Attach photographs) |
| <input type="checkbox"/> Office Setup (Yes/No) | | (Attach photographs) |
| <input type="checkbox"/> Course Material / Library (Yes/No) | | (Attach photographs) |
| <input type="checkbox"/> First Aid (Yes/No) | | (Attach photographs) |
| <input type="checkbox"/> Projector (Yes/No) | | (Attach photographs) |
| <input type="checkbox"/> Tools & Equipment (Yes/No) | | (Attach photographs) |
| <input type="checkbox"/> Parking(Yes/No) | | (Attach photographs) |
| <input type="checkbox"/> Fire Extinguisher (Yes/No) | | (Attach photographs) |
| <input type="checkbox"/> Internet (Yes/No) | | (Attach Latest Bill) |
| <input type="checkbox"/> Electricity (Yes/No) | | (Attach Latest Bill) |
| <input type="checkbox"/> Others _____ | | |

13 Whether Rented Own (Attach rent agreement/ownership document)

Note : 1. Attach proof for declared information (wherever is required).

2. Attach List of tools & equipment (course wise).

3. Attach at least 2 Photographs of center's front elevation with flex/Sign Board of DTTC.

B. Inspection fee Details

- 1 DD NEFT RTGS IMPS
- 2 DD No./NEFT/RTGS/IMPS Transaction No. : _____
- 3 Date of Payment : _____
- 4 Issuing Bank : _____
- 5 Amount : _____

(Attach Proof for above mentioned payment details with appropriate transaction proof)

Declaration: I solemnly declare that above mentioned all information are true to my knowledge

Date :

Name & Signature of Head of the
Organization with Seal & date

SWAMI VIVEKANAND YUVA KAUSHAL SETU (SVYKS)**Form 3 - Affiliation form for Assessment Agency (AA)****A. General Profile**

- 1 Proposed Name of Assessment Agency (AA) : _____
 - 2 Type of Parent Organization /Assessment Agency (Tick which is applicable)
 - Govt. Private
 - Other (specify) _____
 - 3 Name of **Parent Organization (PO)** : _____
 - 4 Registration No. of PO : _____
 - 5 Registering Authority of PO : _____
 - 6 Registration Date of PO : _____
 - 7 Full Address of Parent Organization : _____
- City : _____ District : _____ Pin Code : _____
- 8 Contact No. 1. _____ 2. _____
 - 9 Email Id : _____
 - 10 Web site : _____

(Attach Proof of Registration of Parent Organization & all declared information)

B. Contact Person

- 1 Head of Organization : _____
- 2 Contact No. 1. _____ 2. _____
- 3 Whatsapp No. : _____
- 4 Email Id : _____
- 5 Name of AA Head : _____
- 6 Whatsapp No. : _____
- 7 Email Id : _____

(Attach a self signed letter on letter head from Head of the Organization as proof)

C. Financial Profile

- 1 PAN No. (If yes mention no.) : _____
- 2 GSTN (If yes mention no.) : _____
- 3 80G (If yes mention no.) : _____
- 4 TAN No. (If yes mention no.) : _____
- 5 12A (If yes mention no.) : _____
- 6 Other (Please specify) : _____
- 7 Combined Turnover of Financial year 2016-17, 2017-18 (In Rupees) : _____
- 8 Whether file ITR Yes No

(Attach Proof for all declared information, PAN, TAN, GSTN, Audit Reports, Copy of ITR etc.)

D. AA Registration Details

1 Applied for Sector & Modules (Furnish this detail in **table 1**, given with this form)

2 Tick all which are available -

Office Setup (Attach Photograph)

Availability of Question Bank (Attach Sample Papers)

Number of Assessors (Furnish **Table 2**, given with this form)

Others _____

3 Experience as Assessment Agency (in year) : _____

4 Name of Assessment Agency (existing) : _____

5 Experience Detail -

SN	Name of Scheme	Affiliated Sector with codes	Affiliated State	Year of Affiliation	Total no. of assessed candidates
1					
2					
3					

Note : 1. Attach proof for declared information (wherever is required).

E. Application and affiliation fee Details

1 DD NEFT RTGS IMPS

2 DD No./NEFT/RTGS/IMPS Transaction No. : _____

3 Date of Payment : _____

4 Issuing Bank : _____

5 Amount : _____

(Attach Proof for above mentioned payment details with appropriate transaction proof)

Declaration: I solemnly declare that above mentioned all information are true to my knowledge

Date :

Name & Signature of Head of the
Organization with Seal & date

SWAMI VIVEKANAND YUVA KAUSHAL SETU (SVYKS)**Form 4 - Candidate Registration****A. Candidate Profile**

1 Candidate Name

First Name Middle Name Last Name

2 Gender Male Female Other3 Date of Birth : _____
(Attach any proof) (DD / MM / YYYY)

4 Contact No. : _____

5 Email Id : _____

6 Whether Registered Under any Scheme Yes No

7 Scheme Name : _____

8 Source of Registration

 Individual DTTC TA Mobilizer

9 Enter TA/DTTC/Mobilizer Id : _____

10 Phone No. 1. _____ 2. _____

11 Email Id : _____

12 Whatsapp No. : _____

13 Address : _____

City : _____ District : _____ Pin Code : _____

B. Candidate Personal Details

1 Father's Name : _____

2 Mother's Name : _____

3 Husband's Name : _____

4 Religion : _____

5 Category SC ST OBC
 General (Attach Caste Certificate for SC/ST/OBC)6 Minority Yes No7 Marital Status Single Married Widow
 Never Married Divorced Other _____8 Disability (Attach Certificate) Yes No

9 Type of Disability : _____

% of Disability

(Attach Proof for all declared information)

Paste recent Color
Photograph & Staple
2 more Same
passport size color
photograph

Signature

C. Identification of Candidate

- 1 Aadhar No./Aadhar Enroll No. (mandatory) : _____
- 2 BPL Registration Number (If applicable)) : _____
- 3 Domicile of CG ? (Yes/No) : _____
- 4 Any Recommendation for RPL (Yes/No) : _____
- 5 If Yes Specify Source : _____

(Attach Proof for Aadhar, Domicile,BPL & all other declared information)

D. Qualification Details

S N	Qualification	Type of Qualification	Year of Passing	Duration in Month	School / College Name	Full Address of Institute	Board / University Name	Full Address of Board/University.	% of Marks	Division / Grade
1										
2										
3										
4										

(Attach photocopy of marksheet/certificate for all qualification detail)

E. Vocational Qualification Details

S N	Modular Course Name	Modular Course Sector	Modular Course Code	NSQF Level (1-10)	Year of Passing	Duration of course (in months)	Center Name	Center Full Address	Certifying Agency Name
1									
2									
3									

(Attach photocopy of marksheet/certificate for all vocational qualification detail)

F. Experience Details

SN	Non-Working/Working/Retired	Full Time / Part Time	Central Govt / State Govt / Private / Semi Govt / PSU / Autonomous Body / Statutory Body / Corporation / Others	Name of Organization / Department	Designation & Office Address	Contact Number of Office	From	Up to	Duration (MM/YY)	Nature of Work	Domain
1											
2											
3											

(Attach Proof of Experience)

G. Award / Recognition (if applicable)

SN	Award / Recognition	Name of Award / Recognition	National/International/State Level	Year	Given By (Govt/ Private/ UNO/ Other)	Name of Organization / Agency	Country	Description (for which work you got Award / Recognition)	Any other information
1									
2									
3									

(Attach Proof of Award / Recognition)

H. Registration fee Details

- 1 DD NEFT RTGS IMPS
- 2 DD No./NEFT/RTGS/IMPS Transaction No. : _____
- 3 Date of Payment : _____
- 4 Issuing Bank : _____
- 5 Amount : _____

(Attach Proof for above mentioned payment details with appropriate transaction proof)

Declaration: I solemnly declare that above mentioned all information are true to my knowledge and belief

Date :

Name & Signature of Candidate
with date

I. For office use only	
1 Enrollment No/ Candidate Id	: _____
2 Roll No.	: _____
3 Batch No.	: _____
4 Course Code	: _____
5 RPL Type	: _____
6 TA Name	: _____
7 TA Reg. No	: _____
8 TTC Name	: _____
9 TTC No	: _____
10 Direct TTC Name	: _____
11 Direct TTC No	: _____
12 Approved-Not Approved	: _____

Checked By:

Name : _____

Designation : _____

Contact No : _____

Signature with Date :